



- Monitoring and evaluation:
- How do you define the proposal's indicators? Identify the most critical ones and link them to the outputs and outcomes presented in questions 1 and 3. If you have already prepared a logframe or results framework for the proposal, please include it here. In either case, you may format the answer as a table, if you prefer so.
- How will you monitor the proposal's progress? Describe the methods and tools that will be used.
- What will you evaluate and what type of evaluation(s) will be used? Specify if you plan to carry out an independent evaluation. How will your monitoring link into your knowledge and learning component?

[MAX. 500 WORDS]

- Project Team. Explain clearly:
- - (a) Describe how you will assemble the Project Team. Indicate if the Team members are part of your current staff, and explain which new positions, if any, will need to be hired. Include any relevant positions that will be hired, including planned use of consultants as well. Refer to the Proposal Budget for guidance.
 - (b) If the Proposal includes a Partnership and/or Mentee CSOs, explain what positions and roles they will perform as part of your Project team.

This project will be under the overall supervision and management of the VACSI Executive Director and supported by the management team as per the VACSI Human Resource policy. The Project Management Committee (PMC) will be established to provide strategic guidance and play an oversight function and will be composed of 6 members including the Executive Director, Management team, project officer and other project stakeholders.

There will be a project coordinator who will be in charge of the day-to-day project implementation. The project coordinator will report to the director of programmes who is a member of the management team. The coordinator will be supported by the 3 Field officers in 3 districts who are all knowledgeable and have experience in promoting gender equality and project management. The field officers will be responsible for direct implementation of activities at the local level.

There will be a Monitoring and Evaluation officer who will track project results and oversee the project monitoring and evaluation strategy. The M&E officer will develop and track indicator tracking tools through the lifetime of the project

The accountant will ensure prudent financial management and that the project is implemented in accordance with the organization's financial policy.

All the above project implementation team are highly qualified and with not less than 5 years' experience in gender with vast knowledge in political and economic development, Law, Development Studies, Social sciences, Monitoring and evaluation, financial management, as well as social work and social administration. The team has a variety of skills in project planning and management, financial management, effective communication, lobbying and advocacy, personal relations and computer skills to effectively implement the project. Above all, the team has vast experience and knowledge on gender budgeting in service delivery that they have gathered through implementation of various gender related projects. There is no doubt that the team will do a formidable job if this project is approved.

10.1 Please fill out the table below:

Team member name*1	Position	Time devoted to Project*2	Project Components	Project Main Responsibilities
Asiimwe Clare	Executive Director	20% time dedicated to project	Component 1	<ul style="list-style-type: none"> Overall Project coordination Main Project contact person with donor and state actors Approve adjustments to Project's flow
	Contact Person	Full project duration	Component 2	<ul style="list-style-type: none">
			Component 3	<ul style="list-style-type: none">
Namiyingo Barbra	Project Coordinator	Full time staff	Component 1	<ul style="list-style-type: none"> Lead planning of activities Supervise Project team's performance Lead periodic strategic planning team meetings
		Full project duration	Component 2	<ul style="list-style-type: none"> Approve activity plans and requisitions
			Component 3	<ul style="list-style-type: none"> Revise and approve activity reports
Nassolo Hajarah	Projector Accountant	40% time dedicated to project	Component 1	<ul style="list-style-type: none"> Financial planning for the project Financial coordination with donor and stakeholders Approve spending on activities
		Full project Duration	Component 2	<ul style="list-style-type: none"> Approve spending on activities
			Component 3	<ul style="list-style-type: none"> Approve spending on activities
Nakachwa Justine	Project Accounts Assistant	40% time dedicated to project	Component 1	<ul style="list-style-type: none"> Disbursement of funds to field and national level activities Gather and compile financial accountability from the field
		Full project Duration	Component 2	<ul style="list-style-type: none"> Enter financial data into accounting software
			Component 3	<ul style="list-style-type: none"> Follow up with field staff on accountabilities and financial management
Nagawa Rosete	3 District Field officers	Full time staff	Component 1	<ul style="list-style-type: none"> Mobilize community members Supervise activities at grassroots Write activity reports Participate in planning and review programs / meetings
Nasuuna Hima		Full project duration	Component 2	<ul style="list-style-type: none"> Mobilize community members Supervise activities at grassroots Write activity reports
Mayanja Abdul			Component 3	<ul style="list-style-type: none"> Mobilize community members Supervise activities at grassroots Write activity reports
Barbie Nyamigisha	M&E Specialist	40% time dedicated to project	Component 1	<ul style="list-style-type: none"> Plan indicator tracking guidelines and other M&E documentation Plan for data collection, storage and manipulation Supervise collection of data at National and local levels

		Full project Duration	Component 2	<ul style="list-style-type: none"> ▪ Plan indicator tracking guidelines and other M&E documentation ▪ Plan for data collection, storage and manipulation ▪ Supervise collection of data at National and local levels
			Component 3	<ul style="list-style-type: none"> ▪ Plan indicator tracking guidelines and other M&E documentation ▪ Plan for data collection, storage and manipulation ▪ Supervise collection of data at National and local levels ▪ Plan Annual project review meetings
Nakafeero Lovisa	Communications Officer	20% time dedicated to project Full project Duration		<ul style="list-style-type: none"> ▪ Coordinate printing of IEC materials ▪ Gather information for quarterly newsletter, compile, design the newsletter ▪ Communicate project activities, results, achievements on social media platforms and on VACSI website
Kateregga Musa	Project Driver	Full time staff Full project duration		<ul style="list-style-type: none"> ▪ Transportation of people and materials to the field.